

MILLER TOWNSHIP MEETING

The regular meeting of the Miller Township Board of Supervisors (BOS) was held Tuesday, April 28, 2026, at 6:00 p.m. in the Miller Township Municipal Building at 554 Old Limekiln Lane. Supervisors present were Bethany Burger, Scott Seltzer, and Brian Kish.

Visitors present: Elvin Miller (Road Master), Jerry Gibboney (Burgett Associates), Matthew Wildasin (Boyer & Ritter CPA), Amar Peco (Boyer & Ritter CPA), Lois Schoppy, Ralph Lesh, Lauren McNaughton, and Sarah Shaffer.

Chairman B. Burger called the meeting to order at 6 p.m. with everyone standing for the Pledge of Allegiance.

Chairman Burger asked for supervisor's comments on the previous month's minutes. Motion made by B. Burger to approve the March minutes, second by B. Kish, motion carried unanimously.

Visitors:

- Lois Schoppy
- Jerry Gibboney – from Burget & Associates for several ongoing projects requiring supervisor approval
- Matthew Wildasin and Amar Peco (Boyer & Ritter CPA) to present the results of the 2025 Annual Financial Audit
- Ralph Lesh (adjustment of lot approval)
- Lauren McNaughton (building permits)
- Sarah Shaffer – interest in data center ordinance process, Information under Supervisor Comments.

Opening of Sealed Bids and read at 6:15 pm:

- 12,000 gallons CRS2PM – Midland Asphalt bid \$2.77 per gallon; Russell Standard bid \$3.17 per gallon. Motion made by S. Seltzer to approve bid for Midland; B. Burger second. Motion carried unanimously.
- 350 tons of washed 1B#8s delivered – Jay Fulkroad bid \$27.00 per ton. Glenn O. Hawbaker bid \$16.0 per ton; New Enterprise Stone bid \$18.45 per ton; Pennsy Supply bid \$19.50 per ton. Motion made by S. Seltzer to approve bid for Glenn O. Hawbaker; B. Burger second. Motion carried unanimously.
- 250 tons of AS#2 Anti-skid delivered – Jay Fulkroad bid \$26.50 per ton; Glenn O. Hawbaker bid \$11.00 per ton; New Enterprise Stone bid \$19.00 per ton; Pennsy Supply bid \$13.50 per ton. Motion made by S. Seltzer to approve bid for Glenn O. Hawbaker; B. Burger second. Motion carried unanimously.
- 250 tons of AS#3 Anti-skid delivered – Jay Fulkroad bid \$26.50 per ton; Glenn O. Hawbaker bid \$11.00 per ton; Pennsy Supply bid \$16.00 per ton. Motion made by S. Seltzer to approve bid for Glenn O. Hawbaker; B. Burger second. Motion carried unanimously.
- 100 tons of 2A modified – Jay Fulkroad bid \$22.00 per ton; Glenn O. Hawbaker bid \$10.00 per ton; New Enterprise Stone bid \$9.85 per ton; Pennsy Supply bid \$13.00 per ton. Motion made by S. Seltzer to approve bid for Glenn O. Hawbaker; B. Burger second. Motion carried unanimously.

Final Audit Report from Boyer & Ritter CPA:

Matt Wildasin explained the audit findings including review of transactions and testing and filing of required Annual Audit report with DCED. No significant transactions, audit findings – nothing had significant impact on township transactions. No significant disagreements. Management letter indicated a deficiency due to our being a one person office with no segregation of duties, which is very common with smaller townships. Important role of the supervisors is that they are proactive with monitoring of transactions (i.e., bank reconciliations and payroll reports) for counterbalance. Amar Peco was the lead auditor detailed the audit process and finding of significant increase in payroll expenses which was corrected. Annual financial report will be filed with DCED by Boyer & Ritter on our behalf. Motion made by B. Burger to accept final audit report from Boyer & Ritter CPA; S. Seltzer second. Motion carried unanimously.

Sign Permits:

- Lauren McNaughton – approval of 3 building permits at 231 Alice Lane for seasonal cabins). Motion made by B. Burger to approve all 3 permits, S. Seltzer second. Motion carried unanimously.
- Sandy Sizer for addition of deck to house. Motion made by S. Seltzer to approve permit, B. Burger second. Motion carried unanimously.

Treasurer's Report was given to supervisors as follows:

Balances as of March 31, 2026	
General Fund	\$51,114.52
State Fund (Liquid Fuels)	\$84,142.63
Savings Account	\$58,606.41

Motion made to accept the Treasurer's report for March as explained and presented by S. Seltzer second by B. Burger; motion carried unanimously.

Budget report comparison also provided to the supervisors for review and comment.

Secretary's Report:

- Update regarding the Quick Books software – I visited Saville Township on April 7th and was impressed with the proposed software (Best Choice software). Conversion to the new software is now underway with all transactions from January 1, 2026, being “backfilled” to make reporting seamless. T Consultant will assist with saving history from Quick Books for several years. Motion made by B. Burger to approve conversion to Best Choice software for accounting purposes, B. Kish second. Motion carried unanimously.
- Correspondence received from DEP regarding approval of development plan for Sal Amata Jr. at 502 Mahanoy Valley Road (copy in packet)
- Reminder - Spring clean-up dates scheduled for Friday, May 8th and Saturday, May 9th. Times will be 12:00 noon to 7:00 pm Friday and 8:00 am to 3:00 pm Saturday) and proof of residency will be required.
- Correspondence received from Perry County Commissioners advising of an error made on assessment certification provided in November 2025. This occurred with the implementation of new software and the timing of the report. Of note, we can always request a report at any time from Perry County Tax Assessment Office.

- Bethany Burger, Elvin Miller and Eloise Miller recently attended the PSATS Annual Convention in Hershey, completing a variety of workshops which will be of benefit to the township.
- Approval of Minor Amendment to Permit Coverage Letter to PPL Electric received from Perry County Conservation District and township copied on correspondence (copy in packet)
- The U.S. Department of Justice has delayed the Americans with Disabilities Act compliance dates for local governments by one year. The compliance deadline for municipalities with a total population of 50,000 or more was supposed to take effect [tomorrow](#), but has been delayed to [April 26](#), 2027. The compliance date for municipalities with a total population of less than 50,000 is extended from [April 26](#), 2027, to [April 26](#), 2028. So this gives our township an additional year to update ordinances onto the website.
- Website administration update – we have contracted with Sock'Em Website Solutions who has already begun the revision and update of our website
- Audit report from Citizens Fire Company No. 1 of Newport. (copy in packet)
- Picture Perry workshops have been scheduled for May and township is encouraged to attend (copy in packet)
- Income vs. Expense (copy in packet)

Motion made to accept Secretary's report as presented made by B. Burger second by B. Kish; motion carried unanimously.

Code Enforcement Officer (CEO): None

Planning Commission:

- Upon recommendations of the Planning Commission, motion made by S. Seltzer to approve the permit for the Bordner lot revision, B. Burger second. Motion carried unanimously.
- Motion made by B. Burger to approve revision of lot boundaries for Ralph Lesh, B. Kish second. Motion carried unanimously.
- Sample data center ordinances have been provided to the Planning Commission members to create an ordinance for Miller Township.

Emergency Management Coordinator (EMC):

- Attended the TEMA workshop which was held in conjunction with the PSATS Annual Convention in Hershey.

Motion made by S. Seltzer to approve the EMC report, second by B. Kish; motion carried unanimously.

Road Master's Report (RM):

- Road checks
- Take snow fence down
- Resignation of Tom Brooks from road crew was accepted
- Pick up filter from Smith's Farm Equipment
- Met with road crew to discuss safety and work plans for the year
- Cleaning ditches on Turkey Path Road, Lower Bailey Road, Mahanoy Valley Road, Hickory Ridge Road and Old Limekiln Lane.
- Attended PSATS convention in Hershey to include interaction with vendors and workshops
- Prepare and hang signs for spring clean-up notification

- Wash trucks
- Clean up garage
- Tar and chip will be scheduled along with Tuscarora Township and Juanita Township

Motion made by B. Kish to approve the Road Master report as presented, second by S. Seltzer.
Motion carried unanimously.

Outstanding/Pending from Previous Meeting: None

Supervisors Comments:

- Miller Township is in the process of creating a data center ordinance and discussion on the potential impacts on our area with water usage, emissions and light pollution.
- Discussion regarding littering on State Game Lands which was recently posted on Facebook to attempt to locate individual who disposed of household items.

Approval of Expenditures: Motion made by B. Burger to approve expenditures for the month of March, second by S. Seltzer; motion carried unanimously.

Motion to pay bills and sign checks made by B. Burger, second by S. Seltzer; motion carried unanimously.

Motion made to adjourn at 7:28 pm made by B. Burger, second by B. Kish; motion carried unanimously.

Respectfully Submitted,

Eloise M. Miller
Secretary/Treasurer
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