

Miller Township Organizational Meeting January 5, 2026

Meeting opened at 6:00 pm with supervisors Bethany Burger, Brian Kish and Scott Seltzer in attendance, as well as Road Master Elvin Miller and Secretary Eloise Miller.

Motion made to nominate BB for Chairman by SS, BK 2nd, motion carried.

Motion made to nominate SS for Vice Chairman by BB, BK 2nd, motion carried.

Motion to nominate Eloise Miller as Secretary/Treasurer by SS, BB 2nd, motion unanimous.

Motion to nominate Bethany Burger as Assistant Secretary/Treasurer by SS, BK 2nd, motion carried.

Motion made to set Treasurer's and Assistant Treasurer's Bond for \$250,000 by SS, BK 2nd, motion unanimous.

Motion to continue Secretary's Current Wages at \$ 23.00 hourly by SS 2nd, motion unanimous.

Assistant Secretary/Treasurer's current rate to be determined by the auditors during their Reorganization meeting.

Motion to nominate Elvin Miller as Roadmaster by BB. SS, 2nd, motion unanimous.

All employee wages will be a minimum of \$15.00

Motion made to establish for the Road crew an additional \$2.00 per hour for unscheduled call-out, minimum of 2 hours by SS, BB 2nd, motion unanimous.

Motion to continue Elvin Miller at rate of \$23.00 per hour by BB, SS 2nd, motion unanimous.

Motion to continue T. Brooks at rate of \$20.25 per hour by BB, SS 2nd, motion unanimous.

Motion to give increase J. Holley Jr. increase to \$20.25 (consistent with road crew) by BB, SS 2nd, motion unanimous.

Motion to continue L. Yohn at rate of \$20.25 per hour by BB, SS 2nd, motion unanimous.

Motion to give A. Houck increase to \$20.00 per hour by SS, BB 2nd, motion unanimous.

Motion to give D. Miller no increase as his last paycheck with township was in June of 2023 and to classify his employment as inactive by BB, SS, 2nd, motion unanimous

Motion to give A. Still no increase to \$ as his last paycheck with township is showing no history on QuickBooks and to classify his employment as inactive by SS, BB 2nd, motion unanimous.

Motion to continue H. Nazzaro at rate of \$20.00 per hour by NM, SS 2nd, motion unanimous.

Motion made to accept Tax Collector's requested rates for 2026 by BB, SS 2nd, motion unanimous.

Motion made to accept Tax Collector's request for pay increase in commission, effective 1/1/2026 by SS, BK 2nd, motion unanimous.

Motion made to establish Paid Holidays as Employee's Birthday, Thanksgiving, Christmas and New Year's Day to regular part-time employees, including secretaries by BB, SS 2nd, motion unanimous.

Motion made to increase Personal Days to 6 days (previously 4 days – in lieu of pay increase) for part-time employees working 3 days a week by SS, BB 2nd, motion unanimous.

Motion made to approve Payment for Personal Days not used in calendar year (no carryover) by BB, SS 2nd, motion unanimous.

Motion made to approve Bereavement Leave of 2 days for immediate family if scheduled workday, 1 day for other family members by BB, SS 2nd, motion unanimous.

Motion made to Set mileage reimbursement rate as specified by the IRS @ 72.5¢ per mile by BB, SS 2nd, motion unanimous.

Motion made to re-appoint Boyer & Ritter LLC as Certified Public Accounting firm to perform annual audit for 2025 financial records by BB, SS 2nd, motion unanimous.

Motion made to re-appoint Township Solicitor – Mark Allshouse @ \$190.00 per hour by BB, SS 2nd, motion unanimous.

Motion made to re-appoint Township Engineer FSA @ requested rates by BB, SS 2nd, motion unanimous.

Motion made to re-appoint Township SEO – Juniata Sewage by SS, BK 2nd, motion unanimous.

Motion made to re-appoint Township Code Enforcement Officer – Harry Nazzaro by BB, SS 2nd, motion unanimous.

Motion made to re-appoint Elvin Miller to the Vacancy Board by BB, SS 2nd, motion unanimous.

Motion made to re-appoint Bethany Burger as Emergency Management Coordinator at \$25.00 per hour (consistent with position according to PSATS Salary Survey) by SS, BK 2nd, motion unanimous.

Motion made to appoint to Planning Commission – Justan Turnbaugh Sr., Bonnie Heisey, Mary Zentichko, Dale McCoy, and Justan Turnbaugh, Jr. by BB, SS 2nd, motion unanimous.

Motion made to re-appoint Orrstown Bank as the township depository by BB, SS 2nd, motion unanimous.

Motion made to set regular monthly meetings day and time as the last Tuesday of month @ 6 p.m. by BB, BK 2nd, motion unanimous.

Motion made to re-appoint SS as representative to the Capital Area Tax Bureau by BB, BK 2nd, motion unanimous

Motion made to re-appoint Eloise Miller as Open Records Officer.by BB, SS 2nd, motion unanimous.

Motion made to appoint BB as Alternate Open Records Officer by SS, BK 2nd, motion unanimous.

Motion made to re-appoint BK as representative to the Council of Government (COG) by BB, SS 2nd, motion unanimous.

Motion made to appoint Elvin Miller as alternate to the Council of Government (COG) by BB, SS 2nd, motion unanimous.

Motion made to set hours of work for road crew from 7 a.m. until 2 p.m. by BB, SS 2nd, motion unanimous.

Elected Auditors – Victoria Twigg, Kinga McCoy and Tammy Troutman

Public Participation: no public comment

Motion to adjourn at 7:00 p.m. by BB, SS 2nd, motion unanimous.

Respectfully Submitted

Eloise Miller, Secretary

BB – Bethany Burger

SS – Scott Seltzer

BK – Brian Kish