

MILLER TOWNSHIP MEETING

The regular meeting of the Miller Township Board of Supervisors (BOS) was held Tuesday, September 30, 2025, at 6:00 p.m. in the Miller Township Municipal Building at 554 Old Limekiln Lane. Supervisors present were Scott Seltzer, Brian Kish and Bethany Burger. Visitors present: Lois Schoppy, Chuck Schoppy, Paul Finkenbinder and Ron Andrews. Chairman S. Seltzer called the meeting to order at 6 p.m. with everyone standing for the Pledge of Allegiance.

Chairman S. Seltzer asked for supervisor's comments on the previous month's minutes. Issue with abandoned and/or junk vehicles on Pine Grove Road – B. Burger did contact resident to advise position of township that she should contact DEP to make a complaint about the vehicles. Motion made by S. Seltzer to accept the August minutes, B. Kish second, motion carried unanimously.

Visitors:

- Paul Finkenbinder was invited to attend as an incoming elected supervisor for a neighboring township.

Sign Permits:

- Barbara Beers (replacement of a new mobile home onto site which previously had a mobile home on site) – Motion made by S. Seltzer to approve the permit, B. Burger second. Motion carried unanimously.

Treasurer's Report was given to supervisors as follows:

Balances as of August 31, 2025	
General Fund	\$78,844.03
State Fund (Liquid Fuels)	\$22,511.54
Savings Account	\$77,578.80

Motion made to accept the Treasurer's report as presented by S. Seltzer, B. Burger second; motion carried unanimously.

Secretary's Report:

- Draft of employee handbook provided for review and comment for September Board of Supervisors meeting. Handbook was reviewed with corrections and/clarifications suggested which will be incorporated and presented for final approval at the October meeting.
- Salt contract for August 2025 to July 2026 has been received and cost has increased to \$103.49, up from \$99.03 last season. Initial fill order needs to be placed between August 1 and October 31, 2025.
- New supervisors pay rate which was approved by Act 94 of 2024 increased new cap effective 12/1/24. Board may choose whether to implement the increase by ordinance or to leave current compensation rate in place.

Chairman Scott Seltzer is at current cap of \$1,875 annually

Vice Chairman Brian Kish is at previous cap of \$900 annually

New supervisor Bethany Burger is at previous cap of \$900 based on rate received by Nicholas McAlicher, but would be eligible for new cap with her election in November, which would be effective 1/1/26 if the Board chooses to implement the new cap.

Subject will be discussed during Executive Session.

- Motion made by S. Seltzer to approve use of Boyer & Ritter CPA firm for annual audit of 2025 financial records, B. Burger second. Motion carried unanimously.
- Consideration to enroll with Cybersecurity & Infrastructure Security Agency for CISA Cyber Hygiene services which is free and endorsed by PSATS. Copy of the information about this program is included in packet. Motion made by B. Burger to approve enrollment for Cyber Hygiene Services, B. Kish second. Motion carried unanimously.
- 2026 Meeting schedule for Board of Supervisors and Planning Commission. Motion made by S. Seltzer to approve proposed schedule for meetings, B. Burger second. Motion carried unanimously.
- Any update regarding Local Share Account (LSA) grant which township is eligible to apply for. Applications are accepted from September 1 to November 30 annually. "Homework" would need to commence with respect to potential project(s) to make application in time. B. Burger is planning on attending grant workshop with Perry County on October 8, 2025, to see if this is a viable option for 2025, or if the township should prepare to apply for a grant in 2026.
- Update on Website - All permits (Land Use/Building Permit, Driveway Permit and Demolition Permit) have been added to our website. Suggest verbiage on tab to remind residents that the completed permits need to be filed with township office for supervisor approval.
- Income vs. Expense

Motion made to accept Secretary's report as presented made by S. Seltzer, second by B. Burger; motion carried unanimously.

Code Enforcement Officer (CEO): None

Planning Commission: None

Emergency Management Coordinator (EMC): Perry County Emergency Services Council Meeting has appointed B. Burger as secretary so she will be attending as a volunteer, and no time billed to the township. Motion made by S. Seltzer to approve EMC report, second by B. Kish; motion carried with B. Burger abstaining.

Road Master's Report (RM):

- Road checks
- Mowing and trimming with boom mower of township roads
- Repair crossover pipe on Lower Bailey Road (Duncannon side)
- Clean out of clogged crossover pipe on Mahanoy Valley Road
- Took trees down on Lower Bailey Road (Newport side) including one by TFP (professional tree service)
- Pick up cold patch mix
- Rotated tires on Ford F550
- Purchased 9 rolls of wooden snow fence for township
- Crushing leftover salt from last year which has major lumps before delivery of salt for this year
- Inspection of 2012 International dump truck
- Ordered new plow blades from Valk Manufacturing and Western Boss Plow
- Cut grass, sprayed for weeds and weed whacked township building property
- Ordered and picked up steel pressure lines from Smith's Farm Equipment for brush hog
- Research to replace fuel tank for 2015 Ford F550 truck

Motion made by S. Seltzer to accept Road Master's report, second by B. Kish. Motion carried unanimously.

Outstanding/Pending from Previous Meeting:

- Dash cameras for township vehicles – Road Master is still researching
- LSA Grant discussion – discussed previously under Supervisor

Supervisors Comments: B. Burger attended Regional Conference in State College which was very beneficial. Also attended a webinar for small townships which was also informative. B. Kish inquired about work being done on property up from his house on Mahanoy Valley Road and if the driveway was new or existing.

Executive Session

Motion made to adjourn to Executive Session to discuss personnel issues at 7:06 pm made by S. Seltzer, B. Burger second. Motion carried unanimously.

Motion made to reconvene meeting at 7:17 pm after discussion regarding personnel issues.

Approval of Expenditures: Motion made by S. Seltzer to approve expenditures for the month of August, B. Kish second; motion passed unanimously.

Motion to pay bills and sign checks made by S, Seltzer, B. Kish second. Motion carried unanimously.

Motion made to adjourn at 7:31 pm made by S. Seltzer, B. Kish second. Motion carried unanimously.

Respectfully Submitted,

Eloise M. Miller
Secretary/Treasurer
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