

MILLER TOWNSHIP MEETING

The regular meeting of the Miller Township Board of Supervisors (BOS) was held Tuesday, November 25, 2025, at 6:00 p.m. in the Miller Township Municipal Building at 554 Old Limekiln Lane. Supervisors present were Scott Seltzer, Brian Kish and Bethany Burger. Visitors present: Randy Waggoer (Perry County Assessment Office), Lois Schoppy, Justan Turnbaugh Sr., David Little, Skyler Wilson (Cupp Insurance), Mark Madenfort, Carl Dieffenderfer, Mike Matter, Chandra Dieffenderfer, David Williams, and Adam Sheriff. Chairman S. Seltzer called the meeting to order at 6 p.m. with everyone standing for the Pledge of Allegiance.

Chairman S. Seltzer asked for supervisor's comments on the previous month's minutes. No comments. Motion made by S. Seltzer to accept the October minutes, B. Burger second, motion carried unanimously.

Visitors:

- Randy Waggoner – attending to present update on tax assessment results, Revenue Neutral Millage and amounts if a Millage Increase is proposed by township (to be discussed later in meeting)
- Lois Schoppy – nothing
- Justan Turnbaugh Sr. – attending for Planning Commission
- David Little – needs permit for additional residence on 165 Little Lane. Property has already been perked and probed. Discussion on number of residences permitted on Little Lane. Will either be stick build or modular home, not a mobile home. Road was created based on required specifications. Mobile home totally manufactured off site and transported to site vs. Modular in which the pieces are manufactured off site but assembled on site.
- Skyler Wilson – attending for insurance bid opening on behalf of Cupp Insurance
- Mark Madenfort – concerned about houses being built behind his property. Dave Little inserted about concern about the permit issued for the newest home for Mr. Madenfort and the setback from the center of the road, including property lines. Both parties have sought legal counsel with respect to properties.
- Carl and Chandra Dieffenderfer – building permit
- Mike Matter – nothing
- David Williams – nothing
- Adam Sheriff – has a letter for easement with respect to power line and new build. Will need a demolition permit to remove old house and a building permit for new build. With new build, will need to go through Planning Commission and potentially through the SEO if lot is vacant for more than one year or number of bedrooms increased, as well as permit with BIU (Perry County).

Opening of Sealed Bids for Insurance - Two bids received for township property insurance and workers' compensation coverage.

- Cupp Insurance – bid was in the amount of \$14,716.00 including all structures on property
- Bratton Insurance - bid was in the amount of \$14,225.00; however, we were verbally advised by Gil Davis from Bratton Insurance that they would not be able to insure the “lean-to shed” out back which is used to store equipment.

Motion made by S. Seltzer to adjourn the meeting to Executive Session at 6:18 pm to discuss insurance bids, B. Burger seconded the motion. Motion carried unanimously.

Meeting readjoined at 6:23 pm

Motion made by S. Selter to award bid to Cupp Insurance for the insurance commencing January 5, 2026, seconded by B. Kish. Motion carried unanimously.

Explanation of Tax Assessment Results – Revenue Neutral Millage and Amounts If Millage Increase is Proposed by Township

Randy Waggoner explained revenue neutral millage and what amount for 2026 based on 10% increase would be which is permitted during the assessment year.

- Millage currently divided between fire of .13465 and real estate of 017848 which makes .31313 to main revenue neutral. If township is looking to increase to 10%, the maximum millage would be .34445 and would need to be divided between fire and real estate.

Motion made by S. Seltzer to adjourn the meeting to Executive Session at 6:43 pm to discuss the tax implications if township remains at Revenue Neutral Millage vs. increasing Millage for 2026, seconded by B. Burger. Motion carried unanimously.

Meeting readjoined at 7:05 pm.

Motion made by S. Seltzer to increase the percentage to 10% (.34445 Millage rate) Factors discussed include the Township has not had a tax increase since 1983, and our insurance for property and workers compensation have increased over \$5,000 for next year. Motion seconded by B. Burger. Motion carried unanimously. Randy Waggoner will assist township with calculations in order to meet printing deadlines for tax bills.

Sign Permits:

- Carl Dieffenderfer (new mobile home)
- Jeffrey Huss (residential solar).

Motion made by S. Seltzer to approve both permits and B. Kish seconded. Motion carried unanimously.

Treasurer's Report was given to supervisors as follows:

Balances as of October 31, 2025	
General Fund	\$76,190.52
State Fund (Liquid Fuels)	\$37,082.47
Savings Account	\$77,913.92

Motion made to accept the Treasurer's report as explained and presented by S. Seltzer, B. Kish second; motion carried unanimously.

Proposed 2026 Budget Presentation

The proposed budget for 2026 was presented to the supervisors along with explanation. Highways Roads and Streets had the largest increase due to the addition of a 4th member of the road crew. Treasurer will be implementing a new method of tracking budget income vs expenses for next year which will be shared with the supervisors on a monthly basis, which will give a better snapshot of

our budget. Motion made by S. Seltzer to approve the proposed budget which will be advertised for public comments, seconded by B. Burger. Motion carried unanimously.

Secretary's Report:

- Bethany Burger and I are both registered to attend the Boot Camp with PSATS.
- Application to obtain bonding for Assistant Treasurer Bethany Burger has been submitted to H.A.Thompson for same amount at Treasurer (\$250,000). Bethany has observed one time how payroll is processed and detailed instructions will be provided to her but recommend additional training on the process.
- Employee evaluation forms are being provided to each supervisor for evaluating Road Master and Secretary/Treasurer, and to the Road Master for evaluating the members of the road crew prior to the 2026 Reorganization meeting scheduled for Monday, January 5, 2026.
- Email received from Perry County Recorder of Deeds: Recently we are seeing plans being submitted to us where the local planning commission and supervisors are signing the appropriate approvals on the plans, however, the dates of those approvals are not being filled in. Those dates are required when we record the plans and are vital to us in making sure that the plan is within the 90-day period for recording purposes. We prefer not to have to send individuals away, but without those dates we do not have a choice because the plan is not able to be recorded. If you could please share this information with the local planning commission (if applicable in your township) and the supervisors, so that we are diligent in making sure the dates are that that would be greatly appreciated.
- Update on website – agendas are now being added prior to meetings. Public notice regarding controlled burns added. Additional information about the steps needed for permits will also be created for the website.
- Income vs. Expense

Motion made to accept Secretary's report as presented made by S. Seltzer, second by B. Kish; motion carried unanimously.

Code Enforcement Officer (CEO): None

Planning Commission: Permit for Stahl & Campbell subdivision given to Justan Turnbaugh.

Emergency Management Coordinator (EMC): B. Burger shared she was not able to attend the TEMA training on November 6, 2025, due to a work conflict.

Road Master's Report (RM):

- Road checks
- Set up garage for election site and return office/garage to working status the following day
- Order signs – Flagger Ahead, Miller Township sign and arrow designating driveway to office
- Sweep roads and remove branches
- Prepare snow fence for installation
- Install new stop sign at intersection of Turkey Path Road and Old Limekiln Lane
- Assist Juniata Township with installation of snow fence
- Readjustment of cameras around township building
- Clear trees off Narrows Road and Lower Bailey Road (Duncannon side)
- Repair of guide rail on Narrows Road
- Install snow fence on Lower Bailey Road (Newport side)

- Install Miller Township sign on Royer Road and arrow sign at bottom of driveway

Motion made by S. Seltzer to accept Road Master's report, second by B. Burger. Motion carried unanimously.

Outstanding/Pending from Previous Meeting:

Dash cameras have been ordered.

Supervisors Comments:

- New neighbor on Mahanoy Valley Road had a large fire which was the building he had bulldozed down (no permit obtained) and several residents stopped to check if the fire was controlled. He will also be building a 60' x 60' structure in the future to house his tractor trailer. Supervisors are directed to question residents when potential violations are occurring.
- Based on number of residents starting to attend meetings, we need to obtain additional chairs. Motion made by S. Seltzer to purchase 1-2 dozen chairs, seconded by B. Burger. Motion carried unanimously. Suggestion to check out the inventory at Federal Surplus.

Approval of Expenditures: Motion made by S. Seltzer to approve expenditures for the month of August, B. Burger second; motion passed unanimously.

Motion to pay bills and sign checks made by S, Seltzer, B. Burger second. Motion carried unanimously.

Motion made to adjourn at 7:53 pm made by S. Seltzer, B. Burger second. Motion carried unanimously.

Respectfully Submitted,

Eloise M. Miller
Secretary/Treasurer
C-31/32/33