

MILLER TOWNSHIP MEETING

The regular meeting of the Miller Township Board of Supervisors (BOS) was held Wednesday, June 24, 2025, at 6:00 p.m. in the Miller Township Municipal Building at 554 Old Limekiln Lane. Supervisors present were Scott Seltzer, Brian Kish and Bethany Burger. Visitors present: Bonnie Heisey, Justan Turnbaugh and Roger Watson. Chairman S. Seltzer called the meeting to order at 6 p.m. with everyone standing for the Pledge of Allegiance.

Chairman S. Seltzer asked for supervisor's comments on the previous month's minutes: no comments. Motion made by S. Seltzer to accept the March minutes, B. Burger second, motion carried unanimously.

Visitors: No comments

Sign Permits:

- Renee Evans (1405 Newport Road - gazebo) - Motion made by S. Seltzer to approve permit, B. Burger second; motion carried unanimously.
- 1st Pine Grove Church of God (2041 Newport Road – lighted sign) - Motion made by S. Seltzer to approve permit, B. Burger second; motion carried unanimously.
- Hunter McCauslin (1829 Newport Road - deck) - Motion made by S. Seltzer to approve permit, B. Burger second; motion carried unanimously.

Treasurer's Report was given to supervisors as follows:

Balances as of May 31, 2025	
General Fund	\$85,837.76
State Fund (Liquid Fuels)	\$87,897.04
Savings Account	\$77,097.26

Motion made to accept the Treasurer's report as presented by S. Seltzer, B. Burger second; motion carried unanimously.

Secretary's Report:

- Correspondence from COL John Buffington Jr. regarding Perry County Property Tax Assessment which was sent to all Perry County Township/Borough Supervisors, Board Members and Zoning Officers.
- Act 537 Sewage Plan email from Perry County Planning Commission. Motion made by S. Seltzer to approve participation, B. Burger second. Motion carried unanimously.
- Perry County Township Convention scheduled for Saturday, September 13, 2025. I need to know who is attending so I can complete registration and payment.
- Spreadsheet for final report of 2025 Spring Clean Up provided. Township used Sylvester's for metal this year which was credited to invoice for dumpsters.
- Pennian Bank – Still outstanding pending availability of supervisor Bethany Burger to complete paperwork. Secretary/Treasurer is the only signatory authority as of now. Joyce needs to be removed from the account as previous treasurer and suggest 2nd person be on as a back-up. Also suggest requiring having both individuals sign for withdrawals (i.e., withdrawals to transfer funds to State Fund Checking currently at Orrstown Bank)

- Business cards for township which includes the new website address have been received with correct website.
- PEMA has endorsed Bethany Burger as our EMC and she is now approved by the governor's office for appointment.
- Update on Website - Items still needing to be posted include Land Use/Building Permit; consider adding list of Ordinances and Resolutions to website.
- Rough draft of employee handbook is approximately 2/3 complete.
- New road crew member – James Holley began work with the township on June 25, 2025,
- Trying to reach out to Alan Houck about scheduling spraying which has been unsuccessful.
- Income vs. Expense (copy in packet). Maintenance and repair of roads and purchase of truck were two highest expenses.

Motion made to accept Secretary's report as presented made by S. Seltzer, second by B. Burger; motion carried unanimously.

Code Enforcement Officer (CEO): None

Planning Commission:

- Bonnie Heisey indicated the Planning Commission met to review the subdivision plans presented for Miske/Huss/Howell property. Motion made by S. Seltzer to table the plans until new (revised) plans are received from Burget & Associates and approved by the Planning Commission; B Burger second. Motion carried unanimously.
- Roger Watson from Navtech discussed the property on 2300 block of Newport Road (10 acre lot) which has had perk and probe completed to change status from non-buildable to buildable. He will forward the form needing township signature prior to the next supervisors meeting to pursue changing site from non-building to building lot. Motion made to sign appropriate paperwork with provision it is completed and reviewed, Chairman Seltzer will sign on behalf of township, B. Burger second. Motion carried unanimously.
- Discussion on property for Tracy Houck, 1526 Newport Road changing the property line (involves residence (1528) and business – garage (1526). Waiver needed for road frontage for the residence which requires 200 ft. frontage and property is several feet short. Business will be sold with 2 acres and property owner will remain in the residence (remainder of acreage).

Emergency Management Coordinator (EMC): EMC completed and passed Public Information Officer course required for certification. Additional courses will be required both virtual and in-person at PEMA to maintain certification. Motion made by S. Seltzer to approve this course, second by B. Kish; motion carried unanimously.

Road Master's Report (RM)

- Road checks
- Mowing of township roads which was bulk of time worked this month
- Pick up rebuilt hydraulic motor at Blain Supply
- Remove trees from Lower Bailey Road (Newport side)
- Hook plow and chipper on Ford F650
- Cleaned Ford F650 in preparation for selling
- Picked up new truck which was purchased from Tuscarora Township for a purchase price of \$37,500.

- Cleared decals from new truck doors
- Transferred truck to Miller Township
- Cut grass and weed whacked township building property
- Note that township needs to replace plate for newly acquired truck, old plate trashed due to road salt. New plate request will be mailed in two weeks.

Motion made by S. Seltzer to accept Road Master's report, second by B. Burger. Motion carried unanimously.

Supervisors Comments: Discussion on Hope and Hooves animal sanctuary and animal waste next to creek. They have received 501(c)3 status for the sanctuary.

Approval of Expenditures: Motion made by S. Seltzer to approve expenditures for the month of June, B. Burger second; motion passed unanimously.

Motion to pay bills and sign checks made by S, Seltzer, B. Burger second. Motion carried unanimously.

Motion made to adjourn at 7:21 pm made by B. Burger, B. Kish second. Motion carried unanimously.

Respectfully Submitted,

Eloise M. Miller
Secretary/Treasurer
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