

MILLER TOWNSHIP MEETING

The regular meeting of the Miller Township Board of Supervisors (BOS) was held Tuesday, January 28, 2025, at 6:00 p.m. in the Miller Township Municipal Building at 554 Old Limekiln Lane. Supervisors present were Scott Seltzer and Brian Kish. The visitors present were Lois Schoppy, Chuck Schoppy, Bethany Burger, Brenda Howell, Darla McNaughton and Randy Waggoner from Perry County Reassessment, Kathy Burger, Andy Burger, Luke Roman – Perry County Times, and Perry County Commissioner Frank Campbell. Chairman S. Seltzer called the meeting to order at 6 p.m. with everyone standing for the Pledge of Allegiance.

Chairman S. Seltzer asked for supervisor's comments on the previous month's minutes: no comments. Motion made by S. Seltzer to accept the December minutes, B. Kish second, motion carried.

Visitors: Randy Waggoner, Chief Assessor and Darla McNaughton, Deputy Chief Assessor from Perry County Reassessment gave an update on the reassessment project being completed by Vision team.

- Preliminary values basically completed by Vision and reviewed by Perry County Reassessment.
- Data verification mailer being sent out to residents for review and correction if necessary.
- Preliminary value mailer will be sent out to residents between mid-February and mid-March.
- At that time, data can be informally reviewed with Perry County Reassessment for corrections due to clerical or mathematical errors.
- Explanation of revenue neutral millage provided.
- All formal appeals must be heard by October 31, 2025.
- Assessment notices will reflect what the property value currently is and what the new assessment will be with taxes based on revenue neutral millage.
- Thank you shared from Commissioner Frank Campbell to the supervisors for their service and support.

Appointment of Supervisor to the position vacated with resignation of Nicholas McAlicher which was effective January 15, 2025. Motion made by S. Seltzer to appoint Bethany Burger (who has been routinely attending supervisor meetings and was appointed the Emergency Management Coordinator during the 2025 Reorganization Meeting) for the balance of N. McAlicher's term (which expires 12/31/2025) with the understanding she will need to pursue election procedures to get on the primary ballot in May for the position of supervisor, B. Kish seconded the motion. Motion carried. Note: B. Burger will not vote on any motions following this evening as she needs to take the Oath of Office and be sworn in by a Notary Public)

Motion made by S. Seltzer to sign the Resolution and Articles of Cooperation for Juniata Sewage Committee who is our Sewage Enforcement, B. Kish second. Motion carried.

Sign Permits:

- Bethany Burger (addition) Motion made by S. Seltzer to approve permit, B. Kish second. Motion carried.
- Leon Stoltzfus (new build) Motion made by S. Seltzer that the permit be re-done with property (resident) address as opposed to builder's home address as the location for the permit, and new permit with correct information will be re-signed, B. Kish second. Motion carried.

Treasurer's Report was not available for supervisors due to 4th quarter reports pending (bank statements for December cannot be reconciled until 4th quarter reports are completed). December and January's Treasurer reports will be provided during the February meeting. Motion made to accept that the Treasurer's report will be tabled by S. Seltzer, B. Kish second; motion carried.

Secretary's Report:

- Email received from Richard Fultz regarding Highly Pathogenic Avian Influenza. This email was sent to Clark Steele (who was the EMC at the time) as well as township. B. Burger will follow up as our current EMC to make sure chicken houses on Rt. 849 (Beers) in our township has a bio plan.
- Meeting scheduled to be held on Tuesday, February 11, 2025 at 1:00 pm at Jackson Township to discuss Act 537 (water quality of wells) – being conducted by Juniata Sewage and DEP. If Act 537 is more than 25 years old, plan must be updated. It is highly recommended by Herb Stoner (SEO) from Juniata Sewage that one individual from the township attends this meeting. S. Seltzer asked if the secretary could attend as our township representative since supervisors all work full-time.
- Correspondence received from Senator Greg Rothman updating what his office can do for township.
- Motion made by S. Seltzer to make annual donation to Newport Public Library in the amount of \$250.00, B. Kish second. Motion carried.
- Floodplain Permit reviewed and standards remain the same. No fee associated with this permit.
- Current fee schedule has SALDO book fee as \$20.00. We just ordered 10 books, and it cost us \$290.98 which comes out to \$29.10 per book. Currently we will be taking a loss every time someone purchases a book. Motion made by S. Seltzer to increase the fee for the SALDO book to \$30.00 to cover the cost of the book, B. Kish second. Motion carried.
- H.A. Thomson has retroactively cancelled the bond for Joyce due to her retirement and refunded the township the premium for 2024 for her bond. A refund check has been received for \$674.00.
- Update on Annual Audit – contracted with Boyer & Ritter and documents to be sent to Boyer & Ritter electronically once all reports (4th quarter and annual) are finished
- Elvin Miller (Road master) will be responsible for the Pesticide program that previously fell under Nick's responsibilities. Secretary will take care of renewal of license for business.
- U.S. Census Bureau conducting 2025 Boundary and Annexation Survey which is voluntary, but highly encouraged. Update contact information as needed. Only change supervisors are aware of is the minor change between Miller and Oliver

townships on Upper Bailey Road. Motion made by S. Seltzer to have secretary and road master look at site if possible and comply to the best of our ability, B. Kish second. Motion carried.

- Update on Website – no update currently; still a work in progress. Documents previously provided for review were returned to Beverly Humbert for update. Personal information deleted (supervisor's addresses and phone numbers)
- Income vs. Expense

Motion made to accept Secretary's report as presented made by S. Seltzer, second by B. Kish. Motion carried.

Planning Commission: No reorganization meeting in January due to lack of quorum.

Code Enforcement Officer (CEO): None

Emergency Management Coordinator (EMC): B Burger attended EMS reorganization meeting. This does not directly affect us since we do not have an EMS service in our township but looking for buy-in from all townships. Motion made by S. Seltzer to accept EMC report, B. Kish second. Motion carried.

Road Master's Report (RM)

- Road checks
- Install plows back on trucks and check out trucks
- Plow, salt and cinder roads
- Pretreat roads for potential snow
- Call and received order for antiskid and salt
- Prepared mix for winter maintenance of roads
- Call out for plowing of snow
- Took PTO shaft to Blain Supply
- Blain Supply installed new U-joints in 5' rotary mower
- Repair plow on 555 Dodge truck
- Took 550 Ford to Hoover's for inspection
- Ordered on-road diesel for trucks
- Cleaned trees off Old Limekiln Road
- Pick up gas for saws
- Power wash trucks
- Purchased cameras for building security – front of building will be heavily covered due to recycling process soon.

Motion made by B. Kish to accept Road Master's report, second by S. Seltzer motion carries.

Supervisors Comment: none

Approval of Expenditures: Explanation of larger expenditures provided. Motion made by S. Seltzer to approve expenditures as submitted, B. Kish second. Motion carried.

Motion to pay bills and sign checks made by S. Seltzer, B. Kish second. Motion carried.

Meeting adjourned to Executive Session to discuss personnel issues.

Motion made to adjourn at 7:54 pm made by S. Seltzer, B. Kish second, motion carried.

Respectfully Submitted,

Eloise M. Miller
Secretary/Treasurer
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