

MILLER TOWNSHIP MEETING

The regular meeting of the Miller Township Board of Supervisors (BOS) was held Tuesday, February 25, 2025, at 6:00 p.m. in the Miller Township Municipal Building at 554 Old Limekiln Lane. Supervisors present were Scott Seltzer, Brian Kish and Bethany Burger. No visitors present. Chairman S. Seltzer called the meeting to order at 6 p.m. with everyone standing for the Pledge of Allegiance.

Chairman S. Seltzer asked for supervisor's comments on the previous month's minutes: no comments. Motion made by S. Seltzer to accept the January minutes, B. Kish second, motion carried unanimously.

Visitors: None.

Sign Permits:

- Justan Turnbaugh Jr. (shed)
- Brad Shover (demolition of mobile home) signed by S. Seltzer and B. Burger prior to meeting due to project being time sensitive.
- Crystal Gift (solar panels) – permit was incomplete so it will be removed until the completed permit and accurate fee are submitted.

Motion made by S. Seltzer to approve permits, B. Kish second. Motion carried unanimously.

Treasurer's Report was given to supervisors as follows:

Balances as of December 31, 2024 (since tabled last month)	
General Fund	\$74,731.60
State Fund (Liquid Fuels)	\$27,733.96
Savings Account	\$76,310.03

Balances as of January 31, 2025	
General Fund	\$69,235.96
State Fund (Liquid Fuels)	\$27,211.30
Savings Account	\$76,472.08

Motion made to accept the Treasurer's report as presented by S. Seltzer, B. Kish second; motion carried unanimously.

Secretary's Report:

- Letter of resignation received from Beverly Humbert. Motion made by S. Seltzer to accept the letter of resignation, B. Burger second. Motion carried unanimously.
- With the resignation of Beverly who was working on a website for the township, there is a possibility of another individual to compose and complete the website. Current website is pending, and B. Burger will reach out to her with proposed timeline before we pursue any additional options.

- Updated Supplement to Second Class Township Code provided to Supervisors, Tax Collector and Appointed Auditor
- Quote received from Safeguard checks to convert State Highway Fund account over from desk ledger (handwritten checks which then have to be entered into Quick Books) to checks that can be entered into Quick Books and printed, which is more efficient - eliminating the handwritten step. Motion made by S. Seltzer to purchase computer checks from Safeguard to improve efficiency for the State Highway Fund account, B. Burger second. Motion carried unanimously.
- Invitation to Newport Fire Company's annual banquet on Friday, April 25th
- Ordering generic business cards for township – draft of card in packet. Table until website is complete so information can be added to business cards.
- Application to renew our membership with Federal Surplus which expires 4/26/2025 – three supervisors and road master to be authorized and signatures needed for everyone on application
- Liquid Fuels payment of \$56,402.71 and Turnback Maintenance payment of \$20,720.00 to be deposited on March 3, 2025 – total of \$77,122.71.
- U.S. Census Bureau conducting 2025 Boundary and Annexation Survey which is voluntary, but highly encouraged. Update of contact information and review of township boundaries completed by secretary and road master.
- Meeting to be held on Tuesday, February 11, 2025, at 1:00 pm at Jackson Township to discuss Act 537 (water quality of wells) – being conducted by Juniata Sewage and DEP. If Act 537 is more than 25 years old, must be updated. It is highly recommended by Herb Stoner from Juniata Sewage that one individual from the township attends this meeting. I was planning to attend but was unable to. Have a call into Herb for an update
- Update on Annual Audit – documents being sent to Boyer & Ritter electronically
- Update on Website
- I am registered for virtual class with PSATS which addresses the Sunshine Act, Meeting agendas and appropriate uses of Executive Sessions, as well as what elected officials are permitted to do outside of public meetings. With the Board's permission, I will be including on future agendas – OLD BUSINESS which will include items which may need updating or follow up.
- Income vs. Expense

Motion made to accept Secretary's report as presented made by S. Seltzer, second by B. Kish. Motion carried unanimously.

Code Enforcement Officer (CEO): None

Planning Commission: No reorganization meeting in January due to lack of quorum or February due to inclement weather.

Adjourned to Executive Session at 6:52 pm

Meeting reconvened at 6:55 pm

Emergency Management Coordinator (EMC): B Burger attended Hazard Mitigation meeting. Recommend adopting Perry County's Hazard Mitigation plan. Also suggesting we create a Facebook page specific to township (official) to post information about township events, etc. Motion made by S. Seltzer to create an official Facebook page specific to Miller Township that township will have control over, B. Burger second. Motion carried unanimously. Use of personal emails is also subject to review if there are complaints lodged. All emails regarding township business should go through township email. Motion made to accept EMC report as presented, B. Kish second. Motion carried unanimously.

Road Master's Report (RM)

- Road checks
- Call out to plow, salt and cinder roads (2/6/25, 2/9/25, 2/12/25)
- Call out to pretreat roads for potential snow and ice (2/2/25, 2/5/25, 2/8/25)
- Call and received order for antiskid and salt
- Prepared mix for winter maintenance of roads
- Call for heating oil for garage
- Cut tree off Turkey Path Road
- Cut back vines off roads
- Repair snow fence which did not hold up well – will purchase regular snow fence and posts for next year.
- Maintenance on Ford D-550 – change oil and all filters
- Power wash trucks
- Began installation of cameras for building security.
- Red truck will be sent out for repair of bed (welding) along with stops placed to keep it from going over center.

Motion made by S. Seltzer to accept Road Master's report, second by B. Burger. Motion carried unanimously.

Supervisors Comment: Update on Boot Camp attended by S. Seltzer and B. Burger. Speed limit restrictions would not be able to be enforced by PSP on our township roads. Leshville issue where gray water was being dumped into Juniata River was originally presented to DEP, who turned it back over to Herb Stoner (SEO). We also need to verify where we stand with proposed water testing (possible grant money?) with Herb Stoner (SEO) and what next steps would be (who would be responsible to correct any issues).

Approval of Expenditures: Explanation of larger expenditures provided. Motion made by S. Seltzer to approve expenditures as submitted, B. Burger second. Motion carried unanimously.

Motion to pay bills and sign checks made by S. Seltzer, B. Burger second. Motion carried unanimously.

Motion made to adjourn at 7:20 pm made by B. Burger, S. Seltzer second, motion carried unanimously.

Respectfully Submitted,

Eloise M. Miller
Secretary/Treasurer
C-17/18