

MILLER TOWNSHIP MEETING

The regular meeting of the Miller Township Board of Supervisors (BOS) was held Tuesday, August 26, 2025, at 6:00 p.m. in the Miller Township Municipal Building at 554 Old Limekiln Lane.

Supervisors present were Scott Seltzer, Brian Kish and Bethany Burger. Visitors present: Lois Schoppy, Chris Hinkle (Burget and Assoc.) and Lauren McNaughton. Chairman S. Seltzer called the meeting to order at 6 p.m. with everyone standing for the Pledge of Allegiance.

Chairman S. Seltzer asked for supervisor's comments on the previous month's minutes: no comments. Motion made by S. Seltzer to accept the July minutes, B. Kish second, motion carried unanimously.

Visitors:

- Chris Hinkle, Burget and Associates, presented proposal for Huss subdivision property on Mahanoy Valley Road. Existing roadway on property which is not maintained by township. Nothing further can be subdivided on property without being brought up to township. Waivers include preliminary plot procedures, grading plan, septic, and stormwater. After review and discussion, motion made by S. Seltzer for conditional approval including waivers, B. Burger second; motion carried unanimously. Justan Turnbaugh and Bonnie Heisey from Planning Commission will both need to sign the plans prior to Township signing.

Sign Permits:

- Juan Macas (relocation of mobile home into park which previously had a mobile home on site) – Motion made by S. Seltzer to approve the permit, B. Burger second. Motion carried unanimously.

Treasurer's Report was given to supervisors as follows:

Balances as of July 31, 2025	
General Fund	\$64,376.37
State Fund (Liquid Fuels)	\$53,723.33
Savings Account	\$77,425.01

Motion made to accept the Treasurer's report as presented by S. Seltzer, B. Burger second; motion carried unanimously.

Secretary's Report:

- Request approval to begin advertising for insurance quotes for all lines of business. Motion made by S. Seltzer to approve advertising for insurance bids, B. Kish second. Motion carried unanimously.
- Draft of employee handbook provided to supervisors for review and comment for potential approval during the September Board of Supervisors meeting (*copy in packet*)
- New supervisors pay rate which was approved by Act 94 of 2024 increased new cap effective 12/1/24. Board may choose whether to implement the increase by ordinance or to leave current compensation rate in place. Chairman Scott Seltzer is at current cap of \$1,875 annually, Vice Chairman Brian Kish is at previous cap of \$900 annually, and new supervisor Bethany Burger is at previous cap of \$900 based on rate received by Nicholas McAlicher,

but would be eligible for new cap with her election in November, which would be effective 1/1/26 if the Board chooses to implement the new cap.

- Approval of Resolution for Perry County 2025 Hazard Mitigation Plan. Motion made by B. Burger to approve the resolution for Perry County 2025 Hazard Mitigation Plan, S. Seltzer second. Motion carried unanimously.
- E-mail and proposal from D.E. Gemmill for line painting (copy of e-mail in packet) Motion to approve quote made by S. Seltzer, B. Kish second. Motion carried unanimously.
- Discussion regarding Local Share Account (LSA) Grant which township is eligible to apply for. Applications are accepted from September 1 to November 30 annually. "Homework" would need to commence with respect to potential project(s) to make application in time. Copy of Program Guidelines for 2025 are included in packet.
- Reminder the Perry County Township Convention is scheduled for Saturday, September 13, 2025, and 6 individuals are attending on behalf of Miller Township.
- Update on Website - Items needing to be posted include June minutes, as well Land Use/Building Permit
- Payment for 2003 Ford in the amount of \$9,000 will be deposited into State Highway Fund (Liquid Fuels) account and will need to be reported to Rick Levan at PennDOT to amend our Liquid Fuels account with the Commonwealth.
- Income vs. Expense in packet

Motion made to accept Secretary's report as presented made by B. Burger, second by B. Kish; motion carried unanimously.

Code Enforcement Officer (CEO): None

Planning Commission: None

Emergency Management Coordinator (EMC): B. Burger reported township needs to approve a motion appointing B. Burger to EMS Council. Motion made by S. Seltzer to appoint Bethany Burger to the EMS Council as the EMC representative for Miller Township retroactive to January 1, 2025, second by B. Kish; motion carried with B. Burger abstaining.

Road Master's Report (RM):

- Road checks
- Mowing of township roads
- Annual inspection of fire extinguishers for vehicles and building
- Prepare 2003 Ford (Big Red) truck for sale
- Coordinated sale of 2003 Ford (Big Red) to Wayne Township, Armstrong County for \$9,000. Truck was transferred and picked up on August 26, 2025
- Cold patch on Old Limekiln Lane
- Fix hole in cross over pipe on Old Limekiln Lane
- Repair cross over culverts
- Patch potholes with stone at entrance to Bailey Run trailer park
- Replace starter on C-70 McCormick tractor
- Trimming with boom mower
- Sweep roads of excess stones
- Cut grass, sprayed for weeds and weed whacked township building property
- Had mini-split serviced and cleaned

- Ordered and picked up pins from Smith's Farm Equipment for mower

Motion made by S. Seltzer to accept Road Master's report, second by B. Burger. Motion carried unanimously.

Outstanding/Pending from Previous Meeting:

- Dash cameras for township vehicles – Road Master is still researching
- Issue with abandoned and/or junk vehicles on Pine Grove Road – B. Burger will contact resident to advise position of township that she should contact DEP to make a complaint about the vehicles

Supervisors Comments: B. Burger asked when PA State Police attend our meetings, which is typically when command changes at the Newport station, or annually to give updates on police reports. Additionally, reports have typically not been shared with township with respect to accidents on township roads.

Approval of Expenditures: Motion made by S. Seltzer to approve expenditures for the month of August, B. Burger second; motion passed unanimously.

Motion to pay bills and sign checks made by S, Seltzer, B. Burger second. Motion carried unanimously.

Motion made to adjourn at 6:45 pm made by S. Seltzer, B. Burger second. Motion carried unanimously.

Respectfully Submitted,

Eloise M. Miller
Secretary/Treasurer
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