

MILLER TOWNSHIP MEETING

The regular meeting of the Miller Township Board of Supervisors (BOS) was held Tuesday, April 29, 2025, at 6:00 p.m. in the Miller Township Municipal Building at 554 Old Limekiln Lane. Supervisors present were Scott Seltzer, Brian Kish and Bethany Burger. Visitors present: Matthew Wildasin, Bonnie Heisey, Lois Schoppy and Chuck Schoppy. Chairman S. Seltzer called the meeting to order at 6 p.m. with everyone standing for the Pledge of Allegiance.

Chairman S. Seltzer asked for supervisor's comments on the previous month's minutes: no comments. Motion made by S. Seltzer to accept the March minutes, B. Kish second, motion carried unanimously.

Visitors: Matthew Wildasin from Boyer & Ritter CPA will give final audit report during meeting. Chuck Schoppy commented about the breakage of the road along the edge by their residence approximately one foot in width and asking if it can be repaired. Concern due to bridge on Rt. 849 allegedly being replaced in the future which will impact on traffic on Old Limekiln Lane

Final Audit Report from Boyer & Ritter CPA: Matt Wildasin explained the audit findings including review of transactions and testing and filing of required Annual Audit report with DCED. No significant transactions, audit findings – nothing had significant impact on township transactions. No significant disagreements. Management letter indicated a significant deficiency due to our being a one person office with no segregation of duties, which is very common with smaller townships. Suggest supervisors be more proactive with monitoring of transactions (i.e., bank reconciliations and payroll reports) for counterbalance. Motion made by S. Seltzer to accept final audit report from Boyer & Ritter CPA; B. Burger second. Motion carried unanimously.

Opening of Sealed Bids and read at 6:15 pm:

- 15,000 gallons CRS2PM – Midland Asphalt bid \$2.63; Russell Standard bid \$2.93. Motion made by S. Seltzer to approve bid for Midland; B. Kish second. Motion carried unanimously.
- 300 tons of washed 1B#8s delivered – Jay Fulkroad bid \$24.00; New Enterprise Stone bid \$28.70; Pennsy Supply bid \$30.58. Motion made by S. Seltzer to approve bid for Jay Fulkroad; B. Kish second. Motion carried unanimously.
- 250 tons of AS#2 Anti-skid delivered – Jay Fulkroad bid \$20.75; New Enterprise Stone bid \$27.90; Pennsy Supply bid \$26.78. Motion made by S. Seltzer to approve bid for Jay Fulkroad; B. Kish second. Motion carried unanimously.
- 250 tons of AS#3 Anti-skid delivered – Pennsy Supply bid \$27.33. Supervisors opted to not purchase AS#3 Anti-skid for the upcoming winter season.
- 100 tons of 2A modified – Jay Fulkroad bid \$19.75; New Enterprise Stone bid \$19.75; Pennsy Supply bid \$24.83. Motion made by S. Seltzer to approve bid for Jay Fulkroad; B. Kish second. Motion carried unanimously.

Sign Permits:

- Valerie Romig (pole building). Motion made by S. Seltzer to approve the permit; B. Burger second. Motion carried unanimously.
- Ralph Lesh (new build) plans given to Planning Commission for review. Septic already approved by Juniata Sewage

Motion made by S. Seltzer to approve permit, B. Burger second. Motion carried unanimously.

Treasurer's Report was given to supervisors as follows:

Balances as of March 31, 2025	
General Fund	\$70,850.07
State Fund (Liquid Fuels)	\$89,613.01
Savings Account	\$76,781.40

Motion made to accept the Treasurer's report as presented by B. Kish, B. Burger second; motion carried unanimously.

Secretary's Report:

- Invitation from Citizen's Fire Company of Newport to participate in their 100th Anniversary Parade on August 2, 2025. (Copy of letter your packet)
- Per advice from PSATS, permits need to be defined on agenda and recommendation is address and type of project as opposed to name and project. This gives more information that residents might be concerned about if the project is in their neighborhood. Name and project type will be listed in the minutes which are being posted on the website once they are approved by the Board.
- Business cards for township which include the new website address have been ordered and received. Roadmaster will use the business cards that do not have the website address.
- Update on Website – Bethany Burger and I attended a Zoom meeting with the Director of IT for PSATS who walked us through establishing the website for Miller Township. Items posted so far are 2025 Spring Clean-up and February meeting minutes.
- Outstanding items from previous meeting:
 - Did anyone reach out to David Williams regarding the installation of the neighbor's fence and safety/visibility issues? Confirmed this was handled.
- Verified with Perry County Elections – cameras are ok to be left on during elections as none of the cameras are in the actual voting area.
- Income vs. Expense (copy in packet)

Motion made to accept Secretary's report as presented made by S. Seltzer, second by B. Burger. Motion carried unanimously.

Code Enforcement Officer (CEO): None

Planning Commission: Bonnie Heisey indicated the Planning Commission met and assigned positions – Justan Turnbaugh as Chair, Dale McCoy as Vice Chair and Bonnie Heisey defaulted to secretary since no one else would take the position. Additionally, the Commission approved the document presented by PPL for line updates and returned the plans for the project to the township. Motion made by S. Seltzer to approve the report from the Planning Commission; B Burger second. Motion carried unanimously.

Emergency Management Coordinator (EMC): Nothing to report but asked about burn bans and who establishes them. Typically, the township recommends them, not from the county level.

Road Master's Report (RM)

- Road checks
- Clean ditch line on Lower Bailey, Upper Bailey, Turkey Path and Mahanoy Valley Roads
- Pick up "Big Red" from Noss Welding
- Prepare office for floor stripping – sweeping and moving furniture out
- Repair large pothole on Lower Bailey Road
- Attend seminar at Land Pro
- Open office for floor cleaning, and adjusted cameras while monitoring team cleaning the floors
- Replace furniture in office after floor cleaning
- Clear bushes/weeds around fuel tank for better visibility through camera
- Tree down on Mahanoy Valley Road (4/9/25)
- Contact Sylvester's for spring clean-up dumpsters
- Attend safety show at D.E. Gemmell
- Place cold patch in potholes on Hickory Ridge Road, Old Limekiln Lane, and Turkey Path Road.
- Cut grass and weed whacked township building property.
- Cameras adjusted for best visibility and asked if the supervisors would like accessibility to view cameras installed.
- Road master needs to verify with PennDOT if bridge on 849 is scheduled for replacement.
- Advertisement to be placed for seasonal help over the summer

Motion made by S. Seltzer to accept Road Master's report, second by B. Kish. Motion carried unanimously.

Approval of Expenditures: Report for April's expenditures will be provided during the May Board meeting, along with the May expenditures.

Supervisors Comment: B. Burger attended the Newport Citizens Fire Banquet on behalf of the township.

Motion to pay bills and sign checks made by B. Kish, B. Burger second. Motion carried unanimously.

Motion made to adjourn at 7:13 pm made by B. Kish, B. Burger second. Motion carried unanimously.

Respectfully Submitted,

Eloise M. Miller
Secretary/Treasurer
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